

Call for Program Proposals

Literacy Alberta and Community Learning Network
present

Literacy and Learning Symposium 2009: Inspiring Leadership

October 21 to 24, 2009

Red Deer Lodge Hotel and Conference Centre
Red Deer, AB

We are currently seeking proposals for
professional development sessions

**DEADLINE
FOR SUBMISSIONS
February 27, 2009**



Literacy Alberta is a provincial not-for-profit organization working towards a fully literate society in which all Albertans have the skills they need to lead satisfying and productive lives in the community. Our 300 members include adult learners, tutors, practitioners, and organizations in the many areas of the field of literacy. Our major activities include literacy related projects and services, professional development opportunities, and public education and awareness of literacy issues. www.literacyalberta.ca



Community Learning Network (CLN) is a not-for-profit provincial organization that provides professional development, resources, leadership, and networking opportunities to over 80 Community Adult Learning Councils across Alberta. The Community Adult Learning Councils offer programs related to English as a second language, adult literacy, employability enhancement, and community issues. The CLN is visionary, adaptable, proactive, and responsive to our members. We build member capacity and provide leadership to strengthen the community adult learning system, represent the united voice of councils and connect members to each other, government, and the community at large. www.communitylearning.info

CALL FOR PROGRAM PROPOSALS – October 21 to 24, 2009

Literacy and Learning Symposium 2009: Inspiring Leadership

Please print

Contact information

Last name _____ Home phone _____
First name _____ Work phone _____
Name of organization _____ Fax _____
Mailing address _____ Email _____
City _____ Province _____ Postal code _____

List all presenters

Name _____ Phone _____ Email _____
Name _____ Phone _____ Email _____
Name _____ Phone _____ Email _____

Biographical statement

Please provide a 25 - 35 word biographical statement for the program brochure for all presenters

Presentation information

Title of presentation _____

Program description

On a separate page, include a 35 - 50 word description. *We reserve the right to edit your description for clarity and length.*

Length of workshop 1.5 hours 3 hours

Indicate whether you are willing to repeat your presentation if accepted

Yes, I am willing to repeat my session if accepted

Seating and class size

The size of classrooms range from seating for 30 to 120 at round tables.

Maximum number of participants for your session _____

Please advise if you require alternate seating arrangements and we will endeavour to accommodate.

Symposium strands

Indicate which topics relate to your presentation

- | | | |
|---|---|--|
| <input type="checkbox"/> Assessment | <input type="checkbox"/> Indigenous Learning | <input type="checkbox"/> Reading/Writing Strategies |
| <input type="checkbox"/> Board Governance/Policies | <input type="checkbox"/> Learning Disabilities | <input type="checkbox"/> Research in Adult Learning and Literacy |
| <input type="checkbox"/> Computer Skills | <input type="checkbox"/> Learning Styles | <input type="checkbox"/> Rural or Urban Specific Issues |
| <input type="checkbox"/> Conflict Resolution | <input type="checkbox"/> Life Skills | <input type="checkbox"/> Time Management |
| <input type="checkbox"/> Connecting Research and Practice | <input type="checkbox"/> Literacy and Indigenous Peoples | <input type="checkbox"/> Video Conferencing/Online Learning |
| <input type="checkbox"/> Cultural Diversity | <input type="checkbox"/> Managing Change | <input type="checkbox"/> Working with Boards and Committees |
| <input type="checkbox"/> Developing Community Partnerships | <input type="checkbox"/> Mental Health | <input type="checkbox"/> Working with English as a Second Language |
| <input type="checkbox"/> Embedding Literacy in Programs | <input type="checkbox"/> Numeracy | <input type="checkbox"/> Working with Volunteers |
| <input type="checkbox"/> Family Literacy | <input type="checkbox"/> Organizational Development | <input type="checkbox"/> Workplace Literacy and Essential Skills |
| <input type="checkbox"/> Financial Management | <input type="checkbox"/> Personal Development | |
| <input type="checkbox"/> Government Policy (eg. FOIP, roles and mandates) | <input type="checkbox"/> Plain Language | |
| <input type="checkbox"/> Health and Literacy | <input type="checkbox"/> Prior Learning and Assessment Recognition (PLAR) | |

Intended audience

Indicate all those who may benefit

- | | | |
|---|--|---|
| <input type="checkbox"/> Adult learners | <input type="checkbox"/> Literacy practitioners | <input type="checkbox"/> Volunteer tutors |
| <input type="checkbox"/> Board members | <input type="checkbox"/> CALC coordinators and staff | <input type="checkbox"/> Other (specify) |

Audiovisual equipment required

We request that if you plan on using an LCD projector that you please bring one with you

- | | | |
|--|---|--|
| <input type="checkbox"/> Overhead projector and screen | <input type="checkbox"/> Slide projector and screen | <input type="checkbox"/> Screen only |
| <input type="checkbox"/> Monitor and VCR | <input type="checkbox"/> Other (specify) | <input type="checkbox"/> Video conferencing equipment (limited availability) |

General information and guidelines

Proposals

- Proposals must be received on or before February 27, 2009
- Criteria used to review proposals include:
 - Relevance of topic to symposium strands
 - Quality and clarity of presentation
 - Implications for theory and practice

Handouts

- Handouts will be reimbursed at \$.06 per page on receipt of your invoice.
- One week prior to the symposium you will be advised of the number of people registered in your workshop.
- At the symposium, please leave a copy of your handout at the information desk and send an electronic version to Margaret Eastwood for future reference.
- Please ensure you have obtained all necessary copyright approvals before the symposium.

Thank you for your interest

Mail completed application to:

Margaret Eastwood,
Symposium Coordinator
3827 51 Street
Edmonton, AB T6L 2J3

Fax applications to:

780-465-9596

Email inquiries:

meastwood@literacyalberta.ca

Telephone inquiries:

780-450-2856

PROPOSAL DEADLINE
February 27, 2009

*Applicants will be notified of the
Program Committee's decision by
March 20, 2009.*